

2022 NMFS-SEA GRANT FELLOWSHIP

eSeaGrant Instructions

Application Deadline to VASG: January 27, 2022

OVERVIEW

If you plan to apply, VASG strongly recommends registering for eSeaGrant at least two weeks in advance of the application deadline. Please review the **2022 NMFS-Sea Grant Fellowship in Population and Ecosystem Dynamics and Marine Resources Economics Notice of Funding Opportunity** and refer to these instructions as a guide to submit your application using eSeaGrant. Virginia applicants are strongly encouraged to contact VASG at least one month prior to the state application deadline to receive application support and provide notification of your intent to apply.

CREATING YOUR ESEAGRANT ACCOUNT

Applicants can create an eSeaGrant account by visiting the website (<http://vaseagrant.ecsion.com>), selecting the "Register" tab, and completing the required information. If you do not receive a "welcome" email with login credentials shortly after creating an account, please contact VASG using the email address below. Once you log in, you can change your password and updated your profile. To do so, click your name in the upper-right corner of the screen, and select "My Profile."

CREATING A FELLOWSHIP APPLICATION

To start an application, or edit an existing application, click on "Current Tasks" on the banner head, and select "Add Proposal" under "2022 NMFS-Sea Grant Joint Fellowship Program."

Once you have added the fellowship application to your Current Tasks, progress down through the sequence of application sections ("NMFS-Sea Grant Fellowship - Title Page" through "Submission Preview") listed on the left side of the window to complete and submit your application. Guidance related to each individual form follows, in sequence. Please note - some sections may require additional pop-up pages. Please allow your browser to display pop-up windows and enable JavaScript.

eSeaGrant provides sections to upload your title page, project proposal, education and career goal statement, curriculum vitae, summary of academic training in qualitative methods, undergraduate and graduate transcripts, abbreviated environmental compliance questionnaire, data management plan, and 90-4 budget and budget justification. These documents must be converted to PDFs. To preserve confidentiality, letters of recommendation must be uploaded directly from the referee(s) and NMFS mentor to VASG through eSeaGrant. Applicants must identify and submit requests to their referee(s) and mentor through eSeaGrant by entering their referees' names and email addresses in the corresponding section.

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REQUIREMENTS

For full details on the application guidelines, required elements, and review and selection process, please download the NMFS-Sea Grant Fellowship NOFO. Applicants are strongly encouraged to review VASG's NMFS Fellowship website for budget templates and guidance documents available at: <https://vaseagrant.org/nmfs-fellowship/>

All elements, including recommendations, must be submitted by the state application deadline. VASG will not accept late applications under any circumstances. Please allow ample time to submit your application. Confirmation of the application and letters of recommendation will be automatically generated and sent by eSeaGrant. If you do not receive confirmation shortly after submitting your application, please contact VASG via email.

Applicants must click the "Submit" button in the "Submission Preview" section no later than 5:00 PM Eastern on January 27, 2022.

IMPORTANT

All Virginia university students applying for the 2022 NMFS-Sea Grant Fellowship in Population and Ecosystem Dynamics and Marine Resources Economics are responsible for routing the application through their institution's research administration or sponsored programs office, and obtaining all required institutional approvals and endorsements before submitting to VASG. This includes all budget documents. Each institution may handle this differently, although all will have an internal deadline for submitting applications to their sponsored programs/ research office for their review and approval prior to the state application deadline.

ADDITIONAL INFORMATION

These instructions, VASG's fellowship announcement, application templates, and additional resources can be found at: <https://vaseagrant.org/nmfs-fellowship/>.

For questions about eSeaGrant or general inquiries about the fellowship, please contact VASG at vasg@vaseagrant.org. Please reference "2022 NMFS-Sea Grant Fellowship" in your email subject line.

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